

1. Please use a BLACK PEN 2. Please TICK where applicable

STUDENT NUMBER  CAMPUS

**STUDENT INFORMATION**

TITLE  INITIALS  FIRST NAMES  SURNAME   
 GENDER  DATE OF BIRTH  NATIONALITY   
 ID No. / PASSPORT No.  HOME CONTACT TEL. No.  CELL No.   
 EMAIL ADDRESS   
 RESIDENTIAL ADDRESS   
 YEAR OF MATRICULATION / EQUIVALENT  SCHOOL

**PERSON RESPONSIBLE FOR ACCOUNT**

TITLE  INITIALS  FIRST NAMES  SURNAME   
 ID No. / PASSPORT No.   
 NAME OF INSTITUTION PAYING ACCOUNT (WHERE APPLICABLE)   
 POSTAL ADDRESS (ACCOUNT)  CODE   
 POSTAL ADDRESS (ACADEMIC REPORT)  CODE   
 EMAIL  CELL No

**ADDITIONAL CONTACT PERSON (RELATIVE NOT LIVING WITH SPONSOR)**

TITLE  INITIALS  FIRST NAMES  SURNAME   
 CELL No.  EMAIL  RELATIONSHIP TO STUDENT

**ENROLMENT DETAILS:**

COURSE NAME (FIRST CHOICE)  STARTING DATE   
 FACE TO FACE LECTURES  ONLINE/DISTANCE

**PAYMENT DETAILS: Please choose option 1 or 2.**

**1. FULL AMOUNT PAYABLE UPFRONT**   
 EFT  BANK LOAN  CASH DEPOSIT   
 REGISTRATION FEE R  COURSE FEE R   
 DEPOSIT PAID R  (UPFRONT)  
 BALANCE DUE 5 WORKING DAYS BEFORE COURSE START DATE  
 R

**2. MONTHLY**   
 DEBIT ORDER   
*This section must be completed irrespective of payment choice (UPFRONT FEE PAYABLE 5 WORKING DAYS BEFORE COURSE START DATE, FAILING WHICH PAYMENTS WILL AUTOMATICALLY REVERT TO THE FULL COURSE FEE)*

REGISTRATION FEE R   
 NORMAL COURSE FEE R   
 DEPOSIT PAID   
**BALANCE:** No. OF PAYMENTS  x R  = R   
**PAYMENT DATES:** FIRST  LAST

FNB Business Account: Cheque Account: 62196334222,  
 Branch: Rondebosch 201509; Reference: Student Full Name.

**FOR OFFICE USE**  
 STUDENT ADVISOR NAME   
 PRINCIPAL AUTHORISATION   
 ACADEMIC AUTHORISATION   
 REGISTRATION RECEIPT NUMBER   
 NOTES:

WOULD YOU LIKE ASSISTANCE WITH A STUDENT BANK LOAN APPLICATION?

**DISCLAIMER:** I acknowledge that I have read and understood the Terms & Conditions (page 2) of the contract.

Signed at ..... on this ..... day of ..... 20 .....

STUDENT SIGNATURE .....

As witness 1. .... 2. ....

**I, THE SPONSOR, HEREBY ACCEPTS AND AGREES THAT:** I have read and understood the Terms & Conditions (page 2) of the contract

Signed at ..... on this ..... day of ..... 20 .....

SPONSOR SIGNATURE .....

As witness 1. .... 2. ....

## ACCEPTANCE OF REGISTRATION CONTRACT TERMS AND CONDITIONS:

1. Liability for payment of the course fee, shall vest with the Person / Entity Responsible for Paying the Account, jointly and severally.
2. The student should submit all of the following documents with their registration form:
  - Copy of Student ID
  - Copy of Matric Certificate
  - Copy of Fee Payer, or, Sponsor ID (only applicable when choosing monthly repayments)
  - Copy of Fee Payer's, or Sponsor's most recent Salary Slip (only applicable when choosing monthly repayments)
  - Foreign students to pay 50% of the full amount 5 working days before commencement date of course.
  - Copy of student permit (where applicable)
  - Signed Debit Order form, proof of Deposit paid and EFTs.
3. In the event that the Student fails to commence the course after having paid the registration fee, then such registration fee is to be forfeited and shall become non-refundable. Any additional monies paid by the Student or Sponsor shall be returned.
4. A 10% deposit will be due and payable upon registration.
5. Cash deposits will incur a R40 cost per payment.
6. Debit orders returned by payees bank will incur a cost of R65 per debit order.
7. In the event of any legal action for the recovery of monies, or any other action by Concept Interactive (Cape) Pty Ltd., in terms of these Terms and Conditions, the sponsor hereby acknowledges that they will be liable for legal costs on the scale as between attorney and own client which costs shall include costs of a tracing agent and collection commission.
8. Pay the upfront fee on or before course start date, failing which payments will automatically revert to the full course fee.
9. I, the Student, am signing this contract with the knowledge and consent of my natural guardian (only applicable to minors).
10. Monthly payments shall be made on the last day of every month.
11. Registration is for a full academic year and not per semester. A Student registering for more than one course will not be liable to pay additional Registration fees.
12. Interest will be charged on all overdue payments at prime interest rate plus 3% (annually) according to the rates of the Standard Bank of South Africa.
13. Either party will have the right to cancel this agreement within 1 week of the starting date (enrolment) by giving the other party prior written notice. The student/sponsor will be liable for 1 month's payment, provided that the date of cancellation is within the week plus any additional costs incurred. Cancellation after 1 week of the starting date will incur the full annual course fee. Cancellations must be addressed to: The Principal and emailed to [info@conceptinteractive.co.za](mailto:info@conceptinteractive.co.za) or by hand and must include the date of sending the cancellation.
14. I am bound by and shall comply with all the rules, regulations, policies, and procedures which Concept Interactive (Cape) may impose from time to time.
15. The Student hereby nominates their domicilium citandi et executandi at the address stipulated on the face hereof for the purpose of service and any notices and proceedings in consequences of this agreement.
16. The Student hereby consents in terms of Section 45 of the Magistrate's Court Act 32 of 1944 to the jurisdiction of the Magistrate's Court in the respect of any action instituted by Concept Interactive (Cape) notwithstanding the fact that the sum claimed may exceed the jurisdiction of the said court.
17. No relaxation of or indulgence granted by Concept Interactive (Cape) to the Student shall in any way be construed as being a waiver or renunciation by Concept Interactive Institute of any of its rights in terms of this contract. Furthermore such relaxation or indulgence shall further not be regarded as a negation of the Student's liability in terms hereof.
18. These Terms and Conditions shall form the sole agreement between Concept Interactive (Cape) and the Student. No amendment or variation thereto shall be of any force of effect unless reduced to writing and signed by all the parties concerned, or their duly authorised agents and/or representatives.
19. Concept Interactive (Cape) shall not be held liable for any damages suffered as a result of any accident occurring on its premises and the Student hereby indemnifies Concept Interactive Institute against any such claim or claims.
20. Concept Interactive (Cape) makes no representation or warranty in respect of its lecturers. In the event that the Student is not satisfied as to the standard of teaching, the onus of proof thereof shall lie with the Student.
21. Upon enrolment, students are required to sign and adhere to Concept Interactive (Cape)'s Code of Conduct.
22. I hereby give Concept Interactive (Cape) consent to do an ITC check.

## THE SPONSOR HEREBY ACCEPTS AND AGREES THAT:

23. All the terms and conditions of the agreement between the Student and Concept Interactive (Cape) shall mutatis mutandis be binding on me.
24. In addition thereto, I hereby bind myself as surety and co-principal debtor for the Student in favour of Concept Interactive (Cape) for the payment of all sums of money with the student who may now, or in future, become indebted to Concept Interactive (Cape) arising from whatsoever cause.